

Amesbury CE VC Primary School
Kitchener Road, Amesbury,
Wiltshire SP4 7AX
Tel: 01980 623009

Email: office@amesbury.wilts.sch.uk
Website: www.amesbury.wilts.sch.uk

17th October 2018

Dear Parent/Carer

PARENT/CARER 'Meet the Teacher' – November 2018

Parent/Carer consultations this term will be held on:

Dates: **Monday 12th November 2018 3:15 pm–5.30 pm**
Wednesday 14th November 2018 4:00 pm–7:00 pm



Please complete the enclosed slip with your availability for appointments. If you have more than one child in school **please only complete ONE slip**. Appointments are made on a first-come, first-served basis, so please return the slip to your child's teacher as soon as possible and **NO LATER THAN WEDNESDAY 24th OCTOBER** and we will do our best to accommodate your preference.

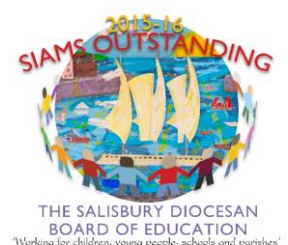
Your consultation will be held in your child's classroom. A few chairs will be placed outside each classroom and you will have the opportunity to look at your child's work. Each consultation will be allocated a time slot of **10 minutes** and, whilst we appreciate that this is a short period of time, we shall be grateful if you will endeavour to keep to this time period for the benefit of all. If you have any specific issues or concerns which require more time, you can of course make an additional appointment with your child's teacher or other appropriate member of staff.

Mrs Hall, Mrs Cook, Mrs Leeman (SENCo) and Miss Handley-Wells (Nurture Centre) will also be available on both days.

Yours sincerely

Mrs T Hall
Headteacher

Enc





To be returned to class teacher as soon as possible

PARENT/CARER CONSULTATIONS – NOVEMBER 2018

Name of child Class.....

Name of child Class.....

Name of child Class.....

Parent name(s): Preferred contact no:

Please tick **as many boxes as possible** with your availability for appointment(s).

Your appointment will be for up to 10 minutes.

	3:15-3:35	3:35-3:55	3:55-4:15	4:15-4:35	4:35-4:55	4:55-5:15
Mon 12th Nov 18						

	4:00-4:20	4:20-4:40	4:40-5:00	5:00-5:20	5:20-5:40	5:40-6:00
Wed 14th Nov 18						

	6:00-6:20	6:20-6:40	6:40-7:00
Wed 14th Nov 18			

In addition to my child's class teacher, I would also like an appointment to see:

Mrs Hall	Mrs Cook	Mrs Leeman (SENCO)	Miss Handley-Wells

(please tick box as required)

FOR COMPLETION BY CLASS TEACHER

To:

An appointment has been made for you to see:

Teacher	Date	Time	Classroom